

Buffalo City Swim Racers  
Board Meeting Minutes  
Thursday, September 17, 2020

Attendees: Mike Switalski, Rich Bleichfeld, Jocelyn Guthrie, Dennis Wilson, Mike Telesco, Barrett Erbe, Charisse Freeman, Nikia Davis, Jean Lalomia.

Absent: Kristy Michalek, Zach McArdle, Rick Marables

The Executive Board Meeting of the Buffalo City Swim Racers was called to order at 6:05 PM on Thursday, September 17, 2020 via Zoom conference, Buffalo, New York.

- 1) Call to Order. 6:05 PM.
- 2) Approval of Minutes.
  - a) Motion to accept the minutes: Rich B. 2nd: Jocelyn G. Approved.
- 3) Financial Report. Mike S.
  - a) In good shape \$308,000 in bank. Wilson Foundation has come through. Outstanding monies: City funds and Erie County.
- 4) Committee Reports. Mike S.
  - a) Programs
    - 1) Learn to Swim Director hired: Patti Nebbinger. Numbers of staff are decreasing.
    - 2) Out of Pool: Rich B. Pool access?
      - a) YMCA – No
      - b) Belle Center – No
      - b) City of Buffalo – No, at this point.
    - 3) City of Lackawana interested in BCSR.
  - b) Out of Pool. Rich B.
    - 1) Cullen Foundation. This is a new grant initiative to support academics. Application submitted by Lamont W and he has interviewed. We are hopeful of monies for a tutorial program.
  - c) Organizational Infrastructure. Mike S.
    - 1) No updates.
    - 2) Quotes being collected for an audit by Zack M. Benefit of audit – looks good to our foundations to have this oversight. Benefits kids by allowing us to apply for larger grants. Several (3) agencies are being considered.
    - 3) Motion: To approve a cap \$5,000 to spend on an audit. Rich B. Second. Barret E. Discussion. Approved.
  - d) Marketing and Rebranding. Mike T.
    - 1) Video not done yet.
    - 2) Website ready. Looks terrific. Some things are missing (head shots).
    - 3) Name not announced nor our logo publicized.
    - 4) Illustrator to work with logo for competitive team.
    - 5) Launch can occur when we want. Timeframe on hold. Once we are back in the pool, we are ready. Press release to be developed. This can be done quickly.
- 5) Proposed Change to Certificate of Incorporation, Third Part A. Mike T.
  - 1) Will work with William C. Moran to amend then notify the New York State.
    - (1) Motion to approve the adjustments: “ a diverse” to replace “ an underprivileged.” Rich B. Second: Charisse F. Discussion. Approved.

- (2) Motion to approve proposed change of “a diverse” to “an underprivileged”. Rich B. Second: Charisse F. Discussion. Approved
- 6) Proposed Change to By Laws. 1.2. Purpose. Mike T.
- 1) BCSR name change discussion.
    - 1) Motion to remove first “populations.” Barrett E. Second: Mike T. Discussion. Approved.
    - 2) Motion: The proposed change to the By Laws 1.2 Purpose where we removed “populations” move to change the language as drafted here and then change the naming as the timing makes more sense with the overall name change. Charisse F. Second: Annetta W. Discussion. Approved.
  - 7) Proposed for Approval: Board Members Handbook. Mike S.
    - 1) Withdrawn for present. Handbook being reviewed by a lawyer.
  - 8) New Board Member Candidates. Mike S.
    - 1) Discussion held. Resumes attached. Interview process? There are needs we have as a board that will guide our selection. Barrett E, Annetta W, and Rich B to sit with one of the candidates.
  - 9) Membership Fee Structure Questions from Team Unify. Mike S.
    - 1) Use of credit cards at issue. 5% discount for 1 time payment? Discussion. Surcharge avoided with an upfront payment. Monthly credit charge available. At this point, more data is important. We will notify our families that the fee structure is subject to change. Credit card payments on-line through Team Unify or in person are available. Discussion held.
      - (1) Motion: To approve a 5% discount on full payment for one swim year. Barrett E. Second: Rich B. Discussion. Not approved.
      - (2) To approve a monthly payment option. Discussion. Approved.
      - (3) Motion: To approve charging a credit card fee included on top of the membership fee or add on top of what we charge. Barrett E. Second: Dennis W. Discussion. Approved.
  - 10) Board Member Registration with USA Swimming, APT Training, and Background Checks. Mike S.
    - 1) Registration is \$55. APT is free. Background Check is \$40. Discussion held. Motion: Fees associated with USA Swimming Membership &/or reimbursement of fees paid. Barrett E. Second: Rich B. Discussion. Approved.
  - 11) Catcha Fire Report. Mike S.
    - 1) Not for profit organization which works with other not for profits on projects. \$2000 fee paid by Wilson Foundation. Has saved us about \$16,000 on 7 projects.
  - 12) Old Business.
    - 1) 2021 Registration for Board Members (See attachment). Complete.
  - 13) Old Business.
    - 1) None.
  - 14) Motion to Adjourn: Charisse F. Second: Nikia D. Approved. 7:33 PM.

Draft minutes respectfully submitted: Jean Lalomia