

Buffalo City Swim Racers
Board Meeting Minutes
November 19, 2020

Attendees: Mike Switalski, Rich Bleichfeld, Barrett Erbe, Dennis Wilson, Jocelyn Guthrie, Nekia Davis, Zach McArdle, Rick Marable, Charisse Freeman, Kristy Michalek, Annetta Williams, Jean Lalomia

Absent: Mike Telesco

The Executive Board of the Buffalo City Swim Racers was called to order at 6:05 PM on Thursday, November 19, 2020 via Zoom conference, Buffalo, New York.

Call to Order. 6:05 PM.

1. Approval of Minutes.
 - a. Motion to accept the minutes: Charisse F. Second: Rick M. Approved.
2. Financial Report. Zach M.
 - a. Filed the 990. Total revenue: \$250,000+.
 - b. One time waiver as we have reached a specific financial threshold. Paycheck Protection Plan and Emergency Incident Disaster Loans. We did get a loan and it is being forgiven: \$21,000. \$10,000 → EIDL must be paid back. Plan is to pay off when billed.
 - c. Motion: Board discussed the potential of a second round of PPP loans and to apply for the second round, if it is made available. Zach M. Second Rich B. Approved
3. Committee Reports. Mike S.
 - a. Out of pool. Cullen Foundation: Tutoring support programs. Letter of intent was submitted by Lamont, who then interviewed with them, providing requested materials and outlining our ideas. We are being ranked according to structures we already have in place. About 20 agencies are in the running for funding. Cullen is contracted with agencies which process and assess data, etc. Additionally, we need to stay in contact and involved with the Westside Promise Network and by extension, Buffalo State College and their volunteer network.
 - b. Marketing
 - i. Buffalo Tide logo almost complete. Color scheme still under consideration.
 - ii. Website ready. Plan: to send to a select group to assess its user friendliness / navigation ability.
4. Membership Meeting: Mike S.
 - a. Must be done via Zoom this year. Required meeting. Target date: Saturday, December 12th at 7:00 PM.
 - b. By-law changes will be included in information. Mike will share with all in an email. Will re-define membership and quorum (reduces the size to 1/10). Will also try to introduce the new website. Possible guest appearance by an Olympian to showcase diverse populations and build membership.
5. Zach / Board Member Search. Zach M.
 - a. Zach will be stepping down.
 - b. Search for his replacement board member.

- c. Mike T. willing to step into role as president.
 - d. Nomination: Mike T. as president. Annetta W. Second: Rick M. Discussion. Approved.
- 6. Board membership Registration / Background Check / AP Training. Mike S.
 - a. Most have registered.
 - b. All need to complete background check and APT.
- 7. USA Golden Goggles. Mike S.
 - a. Celebration of the sport. Online auction until November 25th. Fundrasier.
- 8. Audit Update. Zach M.
 - a. Important to have this done.
 - b. Recommends Allen Street Consulting. Reasonable cost. Bids to be gathered.
 - c. Will establish a baseline for us. Will be an overview of the past few years. Next years audit will be more in depth.
 - d. Motion: To engage with Allen Street Consulting and Accounting Firm not to exceed \$3,500. for financial review. Zach M. Second: Rich B. Discussion. Approved.
 - e. Documents with M&T Bank need to be updated. Charisse F. , Mike S., and Mike T. to do the signature update.
- 9. Old Business. Mike S.
 - a. Geetika no longer with us as a Vista employee, but she will finish the Handbooks. Mike S. will continue working with her.
 - b. Q&A session.
 - i. Rick and Patti are working together on training.
 - ii. Protocols for teaching during social distancing times in place for both Learn to Swim and Competitive programs.
 - iii. Board member search? Accepting new applications or select from the three we have? Discussion. Any new candidate information to be sent by PDF to Mike S. These will be sent to the Board for evaluation.
 - iv. Loss of swim family member. Brother of past coach, Amanda E and current coach, Andrea E. is being mourned.
- 10. Thank you Zach M. for seven years of top notch service. You will be missed.
- 11. Motion to Adjourn: Rich B. Second: Barrett E. Approved. 7:06 PM.

Next Membership Meeting: December 12, 2020 (via Zoom)

Next Executive Board Meeting: January 21, 2021

Draft Minutes respectfully submitted by Jean Lalomia