

City Swim Project/Buffalo Tide
Executive Board Meeting Minutes
Thursday, January 19, 2023

Attendees: Mike Telesco, Mike Switalski, Rich Bleichfeld, Annetta Williams, Barrett Erbe, Nekia Davis, Kristy Michalek, Charisse Freeman, Yvonne Dubois, Jean Lalomia.

Absent: Rick Marable, Jocelyn Guthrie, Dennis Wilson, Jessica Smith.

- 1) Call to Order. 6:03 PM.
- 2) Roll Call.
- 3) Approval of September minutes.
 - a) Minutes will be re-emailed for the Board's consideration.
- 4) Approval of Agenda for January 19, 2023.
 - a) Motion : Rich B. Second: Annetta W.
 - b) Add Rick Aaronburg contract.
- 5) Financial Report. Mike S.
 - a) \$130,000 in bank. \$70,000 outstanding from city. \$6,000 from United Way, \$15,000 application to M&T Bank.
 - b) Currently \$400 outstanding debt. \$5,000 - \$6,000 purchase of equipment (suits, goggles, etc.). Payroll \$11,000 - \$ 14,000, depending on month. Payroll varies because of scheduling needs and availability.
 - c) Money on hand fluctuates because grants come in at different times.
 - d) Discussion: Method of Reporting Finances. We have to look at what we actually have and what we project.
 - e) Mike T will send out Financial Report. Also a 2 month P&L report from 'Quik Books'.
- 6) Memberships report. Mike S.
 - a) 150 was our goal. We have exceeded that. Currently, 252 with 120 waiting.
 - b) "Water" a challenge.
 - c) Currently BPS pool time is on hold pending review. Suspension due to incident. Report filed with USA Swimming and the Buffalo Public Schools. Notified November 30 by letter of suspension. Mike is reaching out bi-weekly. Hoping to resolve this shortly.
 - d) Discussion held. Ideas offered.
 - e) Meeting with BPS to be planned then held .Representatives to be: Mike T, Yvonne D. and Kristy M. Mike S to provide essential documents to support. Ramona Reynolds perhaps the first contact.
- 7) Committee Reports.
 - a) Programming (Mike S.) Data collection is a focus. 280+ surveys have been submitted /returned. Process needs to be adjusted. The information gleaned will support the academic piece.
 - b) Marketing and Branding. Mike T.
 - 1) Nothing to report.
- 8) Conflict of Interest Forms. Mike S.
 - a) Please submit.
- 9) Shakyra Augthry. Mike S.
 - a) Swim mom recognized for kindness during the December blizzard.
- 10) Bids. Mike S.
 - a) Payroll Bids need to be updated.

- b) 990's and Audits. Current auditor is no longer an option. The search begins for another one.
- 11) Board Member Course Certification.
 - a) Please complete.
- 12) Reimbursement.
 - a) Fill out form to receive reimbursement. Please send receipt(s).
- 13) Sponsorship Structure Discussion. Mike S.
 - a) Need to revisit levels of sponsorship. Request that a group be formed to do this.
- 14) Old Business. Mike S.
 - a) None.
- 15) New Business. Mike S.
 - a) Rick Aaronburg contract talks underway. Would like to have this readied by March meeting for discussion. Further information will be emailed to all.
- 16) Adjourn.
 - a) Motion : Charisse F. Second : Barrett E. Approved. 7:05 PM.

Draft minutes respectfully submitted: Jean Lalomia