

City Swim Project/Buffalo Tide
Executive Board Meeting Minutes
Thursday, May 16, 2024

Attendees: Mike Telesco, Mike Switalski, Charisse Freeman, Kristy Russell, Annetta Williams, Barrett Erbe, Dennis Wilson, Rich Bleichfeld, Nekia Davis, Yvonne DuBois, Jean Lalomia.

Absent: Jocelyn Guthrie, Rick Marable, Jessica Smith.

The Executive Board Meeting of the City Swim Project/Buffalo Tide was called to order at 6:01 PM on Thursday, May 16, 2024 via Zoom conference, Buffalo, New York.

- 1) Call to Order. 6:01 PM.
- 2) Roll Call.
- 3) Approval of March 21, 2024 Minutes.
 - a) Motion: Rich B. Second: Charisse F. Approved.
- 4) Approval of Agenda for May 16, 2024.
 - a) Motion: To approve the May 16, 2024 Agenda: Charisse F. Second: Rich B. Approved.
- 5) Financial Report. Mike S.
 - a) \$37,000 in bank after payroll..
 - b) Wilson Foundation approved \$325,000 over three years (\$130,000, \$105,000, and \$90,000).
 - c) Cullen Foundation approved \$50,000 over two years (end of June).
 - d) City of Buffalo reimbursement requests for \$70,000 have been submitted.
 - e) United Way approved a two year extension for \$21,600 (Monthly: \$1,800).
 - f) Erie County Youth Bureau approved an additional \$12,850. This bridges a gap.
 - g) Discussion held on how to make CSP/BT more attractive to funding institutions.
- 6) Old Business. Barrett E.
 - a) Credit Card Policy Approval.
 - 1) Policy had been sent out prior to the March, 2024 meeting. Response sought.
 - 2) Discussion held on scope and procedure(s) for credit card use.
 - 3) Motion: Proposed amendment of \$1,000 limit on expenditures without permission from the Board Treasurer or, if unavailable, the Board President. Yvonne D. Second: Annetta W. Discussion held. Approved.
 - 4) Motion: Table further discussion pending on-line discussion . Barrett E. Second: Mike T. Approved.
 - 5) Action item: Circulate any changes to existing document concerning credit card use. Elicit feedback. Requires entire board response.
 - b) Motion: To Table Item 6b. Barrett E. Second: Mike T. Approved.
 - c) Missing Conflict of Interest Forms. Issues being ironed out.
- 7) New Business. Mike S.
 - a) Wm Emslie YMCA not renewing contract with us after 13 years.
 - 1) Discussion held. Suggestions: Explore use of hotel pools, BPS pools (wi-fi for our academic component in these pools is an issue) as we are approved as a vendor (restrictions are an issue), Lovejoy pool possible, Belle Center, Cazenovia, Resource Council of WNY pool, and the ECC pool. All will be pursued. Vendor Fair at Bennett HS on June 1, 2024.
 - b) Instructor/Membership Conversation.
 - 1) Roadblocks. USA Swimming requirements make it difficult to find new instructors. Currently, all swim staff must be registered and take 12 required courses. Problematic as it is costly & time consuming. Our Learn To Swim (LTS) instructors have an option. As our insurance would cover them if not part of USA Swimming, they could teach without that certification. We would lose a selling point with funding institutions. We need to develop a pro/con list

to assess what is in our best interest(s). Also, Swim America is a possibility. Discussion held. Tiers? Trainings? Age limitations for staff and insurance requirements? Pool restrictions on numbers? Request meetings with people who can make decisions?

- c) Lackawanna. Simply not enough instructors to serve this city.
 - d) Two Lifeguard Instructors are considering us for over the summer. If they do, they would be willing to train others.
 - e) Juneteenth. Runs June 15-16. Setting up a tent. People are scheduled to cover.
- 8) Adjourn.
- a) Motion: Rich B. Second: Annetta W. Approved. 7:42 PM

Next Meeting: July 18, 2024.

Draft minutes respectfully submitted: Jean Lalomia