

City Swim Project / Buffalo Tide
Executive Board Meeting Minutes
Thursday, July 17, 2025

Attendees: Mike Telesco, Mike Switalski, Barrett Erbe, Rick Marable, Kristy Russell, Nekia Davis, Jean Lalomia.

Absent: Dennis Wilson, Rich Bleichfeld, Yvonne DuBois, Charisse Freeman, Annetta Jackson,

The Executive Board Meeting of the City Swim Project/Buffalo Tide was called to order at 6:02 PM on Thursday, July 17, 2025, via Zoom conference, Buffalo, New York.

- 1) Call to Order. 6:02 PM.
- 2) Roll Call.
- 3) Approval of the Agenda for July 17, 2025.
 - a. Motion: Barrett E. Second: Rick M. Approved.
- 4) Approval of Minutes for May 22, 2025.
 - a. Tabled.
- 5) Financial Report. Mike S.
 - a. \$111,000 in bank.
 - b. In process of getting the next contract with City of Buffalo.
 - c. Currently waiting on Cullen (\$50,000/Aug-Sept) and Wilson (\$105,000/Oct).
 - d. Outstanding is \$6,150 for the audit bill.
 - e. Sharing of the financial information with Mike T, Charisse F, and Barrett E to be done for June. Timing is an issue. Scheduling to be rewritten to coincide with our actual fiscal year.
 - f. In June we overspent by \$2,000. This paid for USA Swimming and Red Cross coursework for staff (certifications and professional development). Over-expenditure may actually be less.
- 6) Old Business. Mike S.
 - a. Board candidates search.
 - i. Jessica Smith and Jocelyn Guthrie have stepped down.
 - ii. No further response to searches.
 - iii. For consideration: Two candidates. To schedule for face-to-face meetings.
 - iv. Mike T to put out an email to all Board members requesting suggestions for potential Board candidates.
 - b. Audit review or full audit?
 - i. \$6,150 is now the cost for a full audit.
 - ii. Discussion held. Review is similar to an audit. Does it meet funding institution(s) standards? Cost a concern. Three agencies have given tentative pricing. Decision tabled.
 - c. Emergency meeting called for July 24, 2025 at 6:00 PM. Will decide the audit concern. Emails with essential information forthcoming.

- 7) New Business. Mike S.
 - a. CPA decision necessary. Postponed.
 - b. QuickBooks/TechSoup opportunity. Pro-rated software services for non-profits. Offers a substantial savings. Does have a migration fee of \$350 (transfer of information) and \$80 per year. Comparison: \$980 (current) versus \$430. Savings of \$550 per year.
- 8) Adjourn.
 - a. Motion: Rick M. Second: Jean L. Approved. 6:38 PM

Next Meeting: July 24, 2025 6:00 PM

Draft minutes respectfully submitted: Jean Lalomia