

City Swim Project/Buffalo Tide
Executive Board Meeting Minutes
Thursday, September 19, 2024

Attendees: Mike Telesco, Mike Switalski, Charisse Freeman, Yvonne DuBois, Nekia Davis, Kristy Russell, Rick Marable, Jocelyn Guthrie, Annetta Williams.

Absent: Dennis Wilson, Rich Bleichfeld, Jessica Smith, Jean Lalomia.

The Executive Board Meeting of the City Swim Project/Buffalo Tide was called to order at 6:07 PM on Thursday, September 19, 2024 via Zoom conference, Buffalo, New York.

- 1) Call to Order. 6:07 PM.
- 2) Roll Call.
- 3) Approval of March 21, 2024 Minutes.
 - a) Motion: Rick M. Second: Charisse F. Approved.
- 4) Approval of Agenda for September 19, 2024.
 - a) Motion: To approve the May 16, 2024 Agenda: Yvonne D. Second: Rick M. Approved.
- 5) Financial Report. Mike S.
 - a) \$96,000+ in the bank.
 - b) New grant for \$325,000 over three years has been signed with the Wilson Foundation.
 - c) Still waiting on the City of Buffalo contract.
 - d) Monthly meetings with Charisse F, Barrett E, Mike T, and Mike S held to tighten up how our finances are reported.
- 6) Old Business. Mike S.
 - a) Credit Card Policy Approval.
 - 1) Policy information toward credit card adoption had been sent out previously by Barrett E.
 - 2) Motion: To approve the credit card policy as previously submitted. Charisse F. Second: Rick M. Discussion held. Approved.
 - 3) Approval to apply for Chase Inc. Business Unlimited Card. Motion: To apply for the Chase credit card. Rick M. Second: Charisse F. Discussion held. Approved.
 - b) Missing Conflict of Interest Forms/ Coursework. Forgo this.
- 7) New Business. Mike S.
 - a) Wm Emslie YMCA.
 - 1) Completely out as of June.
 - 2) Cazenovia Pool is now being used two times per week (Tuesdays and Thursdays).
 - 3) Team Achieve uses the upstairs at the pool for academic activities.
 - 4) Going well so far.
 - 5) 30 Applications (for registrations) for the 2024-2025 season.
 - 6) We will have to pay for lifeguards past 6:00 PM usage. Mike S has received a quote for \$12,000 to cover until June. He has requested a conversation concerning this amount. b) Instructor/Membership Conversation.
 - 1) Deb Dourlain resigned in July .
 - 2) We have started the search. Have received three potential candidates through Indeed. The interviews are being arranged for these candidates if they are interested.
 - 3) Rick A will be taking on and compensated for the extra responsibilities left by Deb's departure
 - 4) A formalized training process/timeline will be developed by Rick A and Mike S. 5) Will be forming an interviewing committee.

6) 2023-2024. Season analysis of numbers. 492 dropped to 210. Reasons included the loss of pools, limited staffing, and incomplete registration process (150-160). The academic diagnostic piece was the concern.

7) Current process appears to be causing an issue at the academic diagnostic piece. The decision is to modify the process by moving the diagnostic component to the first day at the pool where guidance can be given. This will improve the previous roadblock and improve enrollment. Emails to the families will drop from five to three and phone calls will be used instead to touch base with the families and to encourage them. Discussion held. Opting out of academic piece? Report card submission concerns? Presentation to families? Importance of transparency? Language and website adjustments/modifications? 8) 27 Registrants for the new cycle. Hopefully, by November, we will have 100. 9) There may be some movement with BPS. Project Play WNY, tied to the Wilson Foundation, is taking the lead on trying to get the pools open and is targeting the middle of October. BPS would like us to partner with individual schools. This would require the use of a secondary insurance to cover non-USA Swimming members and separate pool times from those who are members.

10) Discussion about the Halloween meeting. Place? Mike S will talk to the Y. Tentative date: 10-30-2024.

11) Interviewing committee: Rick M, and Annetta W. Will send an email to the Board. The goal is two Board members and two management members.

8) Adjourn.

a) Motion: Rick M. Second: Jocelyn G. Approved. 6:57 PM

Next Meeting: November 21, 2024.

Draft minutes respectfully submitted: Jean Lalomia